

Appendix 6

Terms of reference of the Research Degrees Committee

A Terms of Reference

1. To determine and recommend to Senate the policy and procedures relating to post-graduate study programmes with research components in the University.
2. To consider and recommend to Senate the proposal of new post-graduate degree programmes with research components offered by School and/or changes and amendments to be made to these programmes of study from School.
3. To approve applications for admission, the programmes of study and research, duration of study, appointment of supervisor(s) for each student on the post-graduate degree programme with research components from Schools.
4. To receive regular annual progress reports for each student from Schools.
5. To approve all amendments to the period of study and research and/or arrangements for the supervision of any students from Schools.
6. To recommend to Senate the termination of registration of any student as necessary.
7. To approve applications for presentation of a thesis and the title of thesis for each student on post-graduate degree programmes with research component from Schools.
8. To approve, on behalf of the Senate, the membership of the Award Committee for each student presenting a thesis from Schools.
9. To receive the report from the Award Committee after examination of each student and to approve, on behalf of the Senate, the results to be awarded.
10. To approve applications from the author for the imposition of a period of restriction of access to any thesis deposited in the University Library.
11. To approve the award of postgraduate studentships to full-time PhD/MPhil students nominated by the Schools.
12. To make annual reports to the Senate on the progress of students on the post-graduate degree programmes with research components in the University.

B Constitution

Capacity	Composition
Chair	Provost
Ex-officio members	Deans Director of RO
Members	Two senior members of HKMU academic staff appointed by Senate
Secretary	Registrar or his/her nominee