

# Appendix 7

## Terms of reference of the School Research Degrees Committee

### A Terms of Reference

1. To be responsible as a sub-committee of the School Board for each academic unit for the implementation, monitoring and maintenance of academic standards of the post-graduate degree programmes with research components in the School.
2. To propose and recommend to the Research Degrees Committee new post-graduate degree programmes with research components to be offered and/or changes and amendments to these programmes of study in School.
3. To receive, consider and recommend to the Research Degrees Committee and special conditions, if any, for admission to the post-graduate degree programmes with research components in the School.
4. To assure that adequate provision is available for the satisfactory conduct and supervision of the proposed programme of study and research in the School.
5. To determine and recommend the programme of study and research, starting date and minimum/maximum duration of study for each student admitted to a post-graduate degree programme with research components in the School.
6. To recommend the appointment of a Principal Research Supervisor and/or Associate Research Supervisor, if required, for each student.
7. To make regular reports to the Research Degrees Committee on the progress of each student on the post-graduate degree programmes with research components in the School.
8. To consider and recommend all amendments to the period of study and research and/or arrangements for the supervision of the students in the School.
9. To consider and recommend the termination of registration of any student in the School, if necessary.
10. To consider and recommend applications for presentation of a thesis and the title of the thesis in each case from the School.
11. To recommend the membership of the Award Committee for each student presenting a thesis.
12. To receive the report of the Award Committee after examination of each student and to recommend the results to the Research Degrees Committee to be awarded to the student.
13. To consider and recommend applications from the author for the imposition of a period of restriction of access to any thesis deposited in the University Library.
14. To recommend full-time PhD/MPhil students for the award of postgraduate studentships.

### B Constitution

Capacity	Composition
Chair	Dean/Director of respective School/Institute
Members	At least three senior academic staff at the level of Assistant Professor of different research area from respective School/Institute