

User Guide for Online Registration 網上科目註冊指南

Step 1: View the latest class schedule 查閱最近的科目時間表

Click [HERE](#) (go to <https://admissions.hkmu.edu.hk/dl/courses> > Choose 'Current Term') to check the courses offered, tuition fees and latest class section schedules.

請於 (<https://admissions.hkmu.edu.hk/tc/dl/courses/> > 點選「科目現開辦學期」) 查看最近開設的科目，各科學費及各科組別的上課時間表。

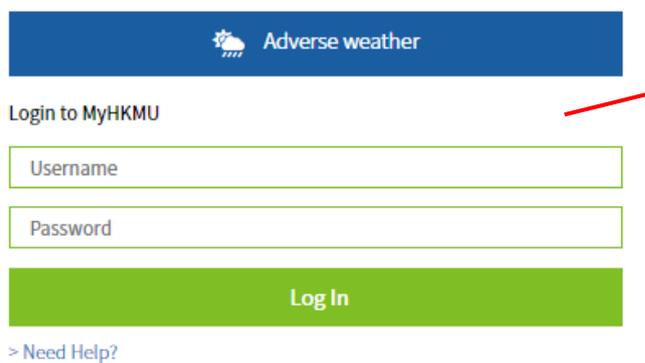
Step 2: Log in to the Online Course Registration System* 登入網上入學申請系統*

* Face-to-face teaching mode programmes' graduates or LiPACE graduates require to submit application as "**New Applicant**"

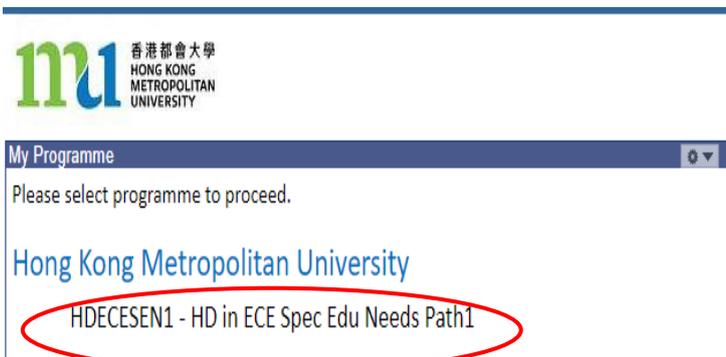
* 所有面授課程畢業生或 LiPACE 畢業生需按「**新生入學申請**」。

Click [HERE](#) (go to www.hkmu.edu.hk > click 'Current Students' > Log in to MyHKMU)

請於 www.hkmu.edu.hk > 按「在學學生」 > 登入「MyHKMU」



**(2a) Log in to MyHKMU
登入 MyHKMU**



(2b) Choose the old/current distance learning programme code* under My Programme Section

在「My Programme」一欄，請選擇曾修讀/正在修讀的遙距學習課程編號*。

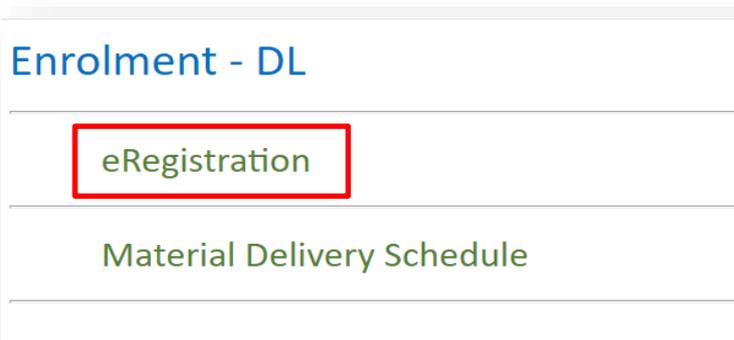
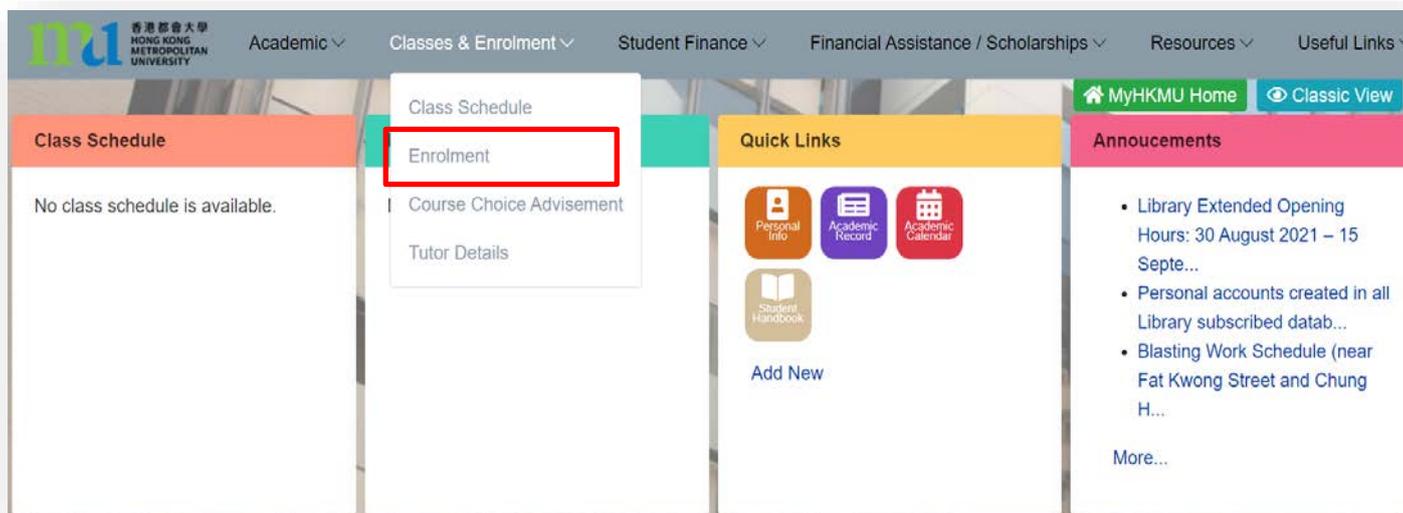
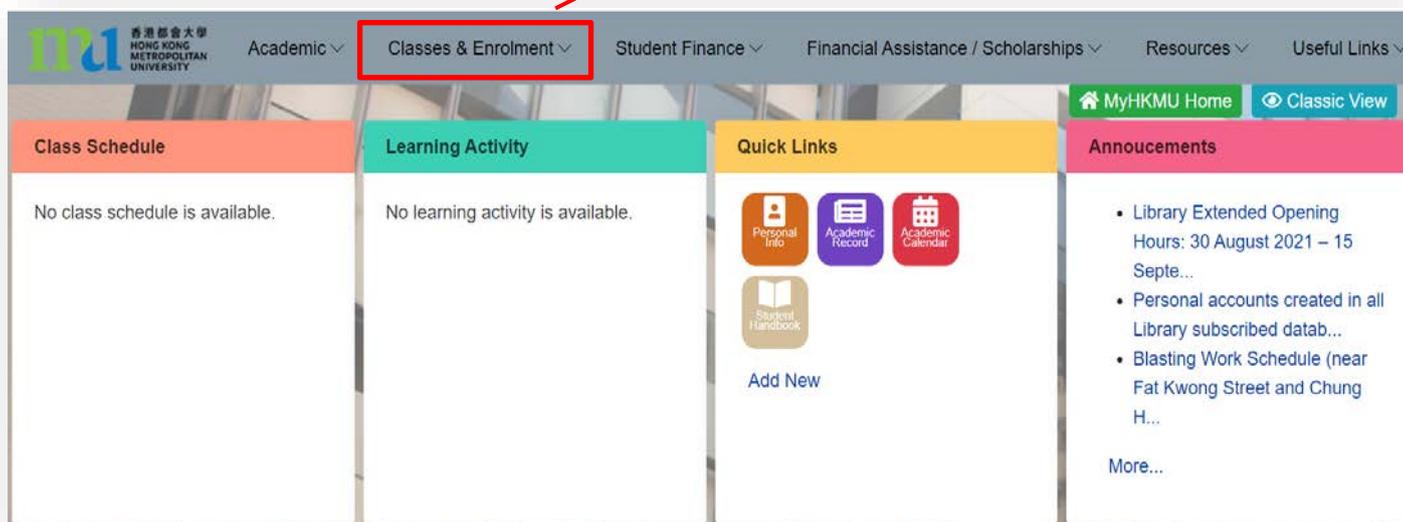
* Face-to-face teaching mode programmes' graduates or LiPACE graduates require to submit application as "**New Applicant**"

* 所有面授課程畢業生或 LiPACE 畢業生為「**新生入學申請**」。



(2c) Choose “Classes & Enrolment” > “Enrolment” > “eRegistration”

點選「Classes & Enrolment」> 「Enrolment」> 「eRegistration」。





(2d) Click 'New Application'

請按「申請」。

Welcome, My Application Supporting Document Offer Letter Inbox 中文

Click the 'New application' button to submit a new application.
 To retrieve an application that you have not submitted but saved in the system, click the 'Saved' button.
 To view an application that you have already submitted for the term, click the 'Submitted' button.
 Once your payment has been confirmed by the University, you will be able to click the "download receipt" button to view your payment receipt. The button will not be available if payment is still under processing/checking by the University.

| Term | Programme/ Course Applied | Application Status | Save Date | Submit Date | Payment Method | Payment Status | Payment Receipt |
|------------------|---------------------------|--------------------|-----------|-------------|----------------|----------------|-----------------|
| 2021 Autumn Term | | New application | | | | | |

Step 3: Fill in Programme / Course choices 選擇課程 / 科目

Welcome, My Application Supporting Document Offer Letter Inbox 中文

Programme of Study Term 2021 Aut

Complete this section only if you are applying to change your programme of study to one with specific entry requirements. Please upload the required supporting documents in the Supporting Documents section for entry into the programme.

Applied programme(s) or Existing Programme(s)

Bachelor's degree/Sub-degree BEDECESEN - Bachelor of Education in Early Childhood Education (Special Educational Needs)

(3a) Click 'Next'
請按「繼續」。

Next

If you want to apply for a programme with specific entry requirements, or apply to add a programme at another level of study, please tick (✓) this checkbox.

Please tick (✓) if you want to :

- apply for a programme with specific entry requirements; *or*
- apply to add a programme at another study level

請留意，如要申請更改修讀課程（而該課程設有指定入學條件），或，申請修讀另一程度的課程，請於方格加上✓號。





Course/Class Choice

Select the course(s) you wish to register for and a class section. As a new student, you can enroll on courses with a total maximum [registration value](#). Pay attention to the class meeting dates to ensure your availability and be aware of any possible clashes among the classes you have selected.

Note: You should note that it is the student's responsibility to make reference to the respective programme regulations each time before course enrolment to ensure that sufficient and appropriate credits are obtained for the programme award.

To comply with the requirements of the HKSAR Government's Office of the CEF, the University will not offer any tuition fee discounts or reduction to students applying for 'CEF reimbursable courses'.

To add more courses, click .
To delete a course, click next to it.

(3b) Select course(s).
選擇科目。

Course + -

Course Code: CHIN A240C [Programme Information](#) [Course Information](#)

Subject CHIN - Chin Lang/Lit/Hist/Philosophy

Number A240C

Course Title 中文傳意：理論與實踐

Credit 10.00 No. of Terms 2 Registration Value 5.0 Fees 12350.00

Compulsory Prerequisites N.A.

| Class Section | Meeting Location & Dates | Quota | Remarks |
|---------------------------|--------------------------|-----------|---------|
| <input type="radio"/> T01 | details | Full | |
| <input type="radio"/> T02 | details | Available | |

(3d) Click 'Save and continue'
按「儲存及繼續」。

(3c) Before selecting the class section, check 'Meeting Location & Dates' and 'Quota'.
選擇組別前，先查閱「課堂地點及日子」及「學額」。

Step 4: Confirm the use of Personal Data 確認個人資料的使用

Use of Personal Data

The University intends to use your personal data (i.e. your name, student number, contact details, and other relevant information) for promotion of our education and training programmes, activities and services, including but not limited to awards, scholarships, bursaries, grants, loans, banking/insurance/credit card, discounts, benefits, privileges, fundraising, celebration events, talks, conferences, seminars and publications, but we will not use your data unless we have received your consent. The University will not, under any circumstances, transfer your personal data to a third party for direct marketing purposes.

Please indicate below whether you agree to the use of your personal data by the University.

I AGREE that the University may use my personal data for the purpose of promotion of the University's education and training programmes, activities and services as indicated above.

I DO NOT AGREE that the University may use my personal data for the purpose of promotion of the University's education and training programmes, activities and services as indicated above.

If you later decide to change your selection on 'Use of Personal Data', you may update your selection at MyHKMU (Personal Information). Alternatively, you may inform us by email at dpo2@hkmu.edu.hk with your full name, student number (if applicable) and contact information (e.g. phone, email, address). No fee will be charged for making such arrangements. For any enquiries, please contact the University Data Protection Officer, by email at dpo2@hkmu.edu.hk.

Read the instructions and select your option.
細閱使用個人資料的詳情，
並點選合適的按鈕。

Step 5: Submit application and process payment 提交申請及繳付費用

(5a) Read the instructions and declaration on the Submit page carefully. 請細閱指引及聲明。

Submit

Your application will be submitted upon successful payment of fees. Before proceeding to the online payment, please check that all relevant sections of this online application have been filled in and the information provided is accurate and complete.

You should note that it is the student's responsibility to make reference to the respective programme regulations each time before course enrolment to ensure that sufficient and appropriate credits are obtained for the programme award.

Once the application is submitted, no further change is allowed. Applicants are required to make the following declaration before proceeding.

Declaration:

1. I declare that all information given in this application form and in the attached documents is, to the best of my knowledge, accurate and complete. I also understand that any misrepresentation will result in disqualification of my application for admission and subsequent enrolment in the University.
2. I understand and accept that all fees paid are not refundable or transferable to another term or for another use.
3. I understand that if I do not have the right of abode or right to land in Hong Kong, I should obtain from the HKSAR Government permission to study at the HKMU or a student visa before I can be formally registered and that I shall be fully responsible for obtaining such a visa or permission.



(5b) Check the box 確認資料及選取空格。

10. I understand that if I have applied for course(s) or programme(s) with specific entry requirements, I will be accepted to the course(s) or programme(s) only if I meet the entry requirements. Payment for the course(s) concerned is not refundable or transferable in these circumstances. However if I am later found to have failed to meet the entry requirements, my enrolment in the course(s) concerned will be cancelled. The relevant course fee that I have paid will be refunded upon my return of the course materials and/or other materials, if any, which have been given to me in connection with the registration. I understand that the application fee is nonrefundable in all cases.

Please check the box to confirm the above declaration.

Select Payment

(5c) Select the payment method* 選擇付款方式*



Payment Method A1: Credit Card (Full Payment)

付款方式甲一：信用卡(全數繳付學費)

- (1) Select <Credit Card>.
選擇<信用卡>。

Step 1 - Choose the payment methods

You can use the following payment methods to settle the fees:

- Credit Card
- PPS
- UnionPay
- BOC HKMU Platinum Card (Interest-free Tuition Installment Plan)
- WeChat Pay / Alipay
- E-banking (Pay application fee first; Tuition fees payment by e-banking)
- Request Tuition Fee Debit Note

- (2) Press <Proceed to Payment>.
按「經信用卡 / 「繳費靈」 / 銀聯 / 微信支付 / 支付寶即時付款」。

Step 2 - Pay by Credit card / PPS / Union Pay / BOC HKMU Platinum Card / WeChat Pay / Alipay

If you are ready to submit your application, click 'Proceed to Payment'. Please have your payment details ready. The system will allow 20 minutes for you to complete the payment process; otherwise, it will release the class quota held for you. Upon successful payment, the system will display a payment success notice. If you do not receive this notice, please read the error message carefully and amend your entry accordingly before you re-submit. If there is no response after payment, you can go back to this eRegistration system to enquire about the progress of the submission.

[More details](#)

- (3) Select <Credit Card (Full Payment)>.
選擇<信用卡(全數繳付學費)>。

- (4) Press <Proceed to payment>.
按立即繳費。

Step 3 - Online Payment (Full Payment)

You are required to pay the following amount:

| Course | Course Title | Class Section | Credits | Amount (HK\$) |
|------------|--------------|---------------|---------|---------------|
| CHIN A240C | 中文傳意：理論與實踐 | T02 | 10.00 | 12350.00 |

Course Fee
Application Fee

Total Amount 12650.00

If you need to make amendments to your application, please notify the University in writing.

Please select the payment method which will lead you to the relevant payment site. The fee, once paid, is non-refundable and non-transferable.

BOC HKMU Platinum Card (Interest-free Tuition Installment Plan)
(You will be directed to a secured third party website to make the online payment.)
It is essential for BOC HKMU Platinum Cardholders having sufficient credit limit to enjoy 6-month or 12-month Interest-free installment.

PPS (Online Instant Payment) (Full Payment) [Note](#)
(You will be using the PPS website to make the online payment.)
Registered PPS users can settle the tuition fee (in full) online.

Credit Card (Full Payment)
(You will be directed to a secured third party website to make the online payment.)

UnionPay
(You will be using UnionPay's website to make the online payment.)

WeChat Pay / Alipay
(You will be using Service provider's website to make the online payment.)



Step 4 - Credit Card (Full Payment)

HKID/Passport No. *****

Payment Amount (HK\$) 13100.00

You will be directed to a secured third party website to make the online payment.

Transaction Reference Number:

74

Please quote this number should there be any problem with your payment.

Confirm

Back

(5) Press <Confirm> and then follow the instructions provided by the Bank to process the payment.

按<確認>並根據銀行提供的指引進行繳費。



Credit Card Payment Successful

Thank you for your application. Your payment has been accepted.

Your university reference number is:

02

| Payment information | Content |
|---------------------|----------------|
| Course(s) | CHIN A171C 應用文 |
| Payment Amount | \$ 5,250.00 |
| Payment Status | Successful |

Your payment reference number is:

241

Please quote this reference number should there be any problem with your payment.

[Print this page](#)

[Save this page](#)

[Course Material Collection](#)

[Complete the eRegistration questionnaire](#) before you leave the eRegistration system.

Log-out

(6) Successful page will be shown after you have completed all the necessary procedures. 繳費完成後，系統會顯示成功選修學科資料的頁面。

Payment Method A2: PPS (Online Instant Payment) (Full Payment)

付款方式甲二: 「繳費靈」網上即時付款(全數繳付學費)

(1) Select <PPS>.
選擇<「繳費靈」>。

Step 1 - Choose the payment methods

You can use the following payment methods to settle the fees:

- Credit Card
- PPS**
- UnionPay
- BOC HKMU Platinum Card (Interest-free Tuition Installment Plan)
- WeChat Pay / Alipay
- E-banking (Pay application fee first; Tuition fees payment by e-banking)
- Request Tuition Fee Debit Note

(2) Press <Proceed to Payment>.
按「經信用卡/「繳費靈」/銀聯/微信支付/支付寶 即時付款」。

Step 2 - Pay by Credit card / PPS / Union Pay / BOC HKMU Platinum Card / WeChat Pay / Alipay

If you are ready to submit your application, click 'Proceed to Payment'. Please have your payment details ready. The system will allow 20 minutes for you to complete the payment process; otherwise, it will release the class quota held for you. Upon successful payment, the system will display a payment success notice. If you do not receive this notice, please read the error message carefully and amend your entry accordingly before you re-submit. If there is no response after payment, you can go back to this eRegistration system to enquire about the progress of the submission.

Proceed to Payment Cancel and return to online form [More details](#)

(3) Select <PPS (Online Instant Payment) (Full Payment)>.
選擇<「繳費靈」網上即時付款(全數繳付學費)>。

Step 3 - Online Payment (Full Payment)

You are required to pay the following amount:

| Course | Course Title | Class Section | Credits | Amount (HK\$) |
|------------|--------------|---------------|---------|---------------|
| CHIN A240C | 中文傳意：理論與實踐 | T02 | 10.00 | 12350.00 |

Course Fee
Application Fee

Total Amount 12650.00

If you need to make amendments to your application, please notify the University in writing.

Please select the payment method which will lead you to the relevant payment site. The fee, once paid, is non-refundable and non-transferable.

- BOC HKMU Platinum Card (Interest-free Tuition Installment Plan)
(You will be directed to a secured third party website to make the online payment.)
It is essential for BOC HKMU Platinum Cardholders having sufficient credit limit to enjoy 6-month or 12-month Interest-free installment.
- PPS (Online Instant Payment) (Full Payment)** [Note](#)
(You will be using the PPS website to make the online payment.)
Registered PPS users can settle the tuition fee (in full) online.
- Credit Card (Full Payment)
(You will be directed to a secured third party website to make the online payment.)
- UnionPay
(You will be using UnionPay's website to make the online payment.)
- WeChat Pay / Alipay
(You will be using Service provider's website to make the online payment.)

Proceed to payment Cancel and return to online form

(4) Press <Proceed to payment>.
按立即繳費。



Step 4 - PPS (Online Instant Payment) Full Payment

HKID/Passport No. *****SF

Payment Amount (HK\$) 13100.00

You will be directed to the PPS website to make the online payment.

Transaction Reference Number:

73

Please quote this number should there be any problem with your payment.

Confirm

Back

(5) Press <Confirm> and then follow the instructions provided by PPS to process the payment.

按<確認>並根據繳費靈提供的指引進行繳費。



Payment Successful

Thank you for your application. Your payment has been accepted.

Your university reference number is:

02

| Payment information | Content |
|---------------------|----------------|
| Course(s) | CHIN A171C 應用文 |
| Payment Amount | \$ 5,250.00 |
| Payment Status | Successful |

Your payment reference number is:

41

Please quote this reference number should there be any problem with your payment.

[Print this page](#)

[Save this page](#)

[Course Material Collection](#)

[Complete the eRegistration questionnaire](#) before you leave the eRegistration system.

Log-out

(6) Successful page will be shown after you have completed all the necessary procedures. 繳費完成後，系統會顯示成功選修學科資料的頁面。

Payment Method A3: UnionPay (Full Payment)

付款方式甲三：銀聯（全數繳付學費）

(1) Select <UnionPay>.
選擇<銀聯>。

Step 1 - Choose the payment methods

You can use the following payment methods to settle the fees:

- Credit Card
- PPS
- UnionPay**
- BOC HKMU Platinum Card (Interest-free Tuition Installment Plan)
- WeChat Pay / AliPay
- E-banking (Pay application fee first; Tuition fees payment by e-banking)
- Request Tuition Fee Debit Note

(2) Press <Proceed to Payment>.
按「經信用卡/「繳費靈」/銀聯/微信支付/支付寶即時付款」。

Step 2 - Pay by Credit card / PPS / Union Pay / BOC HKMU Platinum Card / WeChat Pay / Alipay

If you are ready to submit your application, click 'Proceed to Payment'. Please have your payment details ready. The system will allow 20 minutes for you to complete the payment process; otherwise, it will release the class quota held for you. Upon successful payment, the system will display a payment success notice. If you do not receive this notice, please read the error message carefully and amend your entry accordingly before you re-submit. If there is no response after payment, you can go back to this eRegistration system to enquire about the progress of the submission.

Proceed to Payment Cancel and return to online form [More details](#)

(3) Select <UnionPay>.
選擇<銀聯>。

(4) Press <Proceed to payment>.
按立即繳費。

Step 3 - Online Payment (Full Payment)

You are required to pay the following amount:

| Course | Course Title | Class Section | Credits | Amount (HK\$) |
|---------------------|--------------|---------------|---------|-----------------|
| CHIN A240C | 中文傳意：理論與實踐 | T02 | 10.00 | 12350.00 |
| Course Fee | | | | |
| Application Fee | | | | |
| Total Amount | | | | 12650.00 |

If you need to make amendments to your application, please notify the University in writing.

Please select the payment method which will lead you to the relevant payment site. The fee, once paid, is non-refundable and non-transferable.

BOC HKMU Platinum Card (Interest-free Tuition Installment Plan)
(You will be directed to a secured third party website to make the online payment.)
It is essential for BOC HKMU Platinum Cardholders having sufficient credit limit to enjoy 6-month or 12-month Interest-free installment.

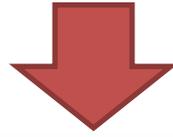
PPS (Online Instant Payment) (Full Payment) [Note](#)
(You will be using the PPS website to make the online payment.)
Registered PPS users can settle the tuition fee (in full) online.

Credit Card (Full Payment)
(You will be directed to a secured third party website to make the online payment.)

UnionPay
(You will be using UnionPay's website to make the online payment.)

WeChat Pay / AliPay
(You will be using Service provider's website to make the online payment.)

Proceed to payment Cancel and return to online form



(5) Press <Confirm> and then follow the instructions provided by the Bank to process the payment.
按<確認>並根據銀行提供的指引進行繳費。

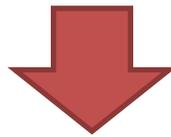
Step 4 - UnionPay (Online Instant Payment) Full Payment

HKID/Passport No. *****SF
Payment Amount (HK\$) 13100.00

You will be directed to UnionPay's website to make the online payment.

Transaction Reference Number:
84

Please quote this number should there be any problem with your payment.



(6) Successful page will be shown after you have completed all the necessary procedures.
繳費完成後，系統會顯示成功選修學科資料的頁面。

Payment Successful

Thank you for your application. Your payment has been accepted.
Your university reference number is:
02

| Payment information | Content |
|---------------------|----------------|
| Course(s) | CHIN A171C 應用文 |
| Payment Amount | \$ 5,250.00 |
| Payment Status | Successful |

Your payment reference number is:
1

Please quote this reference number should there be any problem with your payment.

[Print this page](#)
[Save this page](#)
[Course Material Collection](#)
Complete the [eRegistration questionnaire](#) before you leave the eRegistration system.

Payment Method A4: BOC HKMU Platinum Card (Interest-free Tuition Installment Plan)

付款方式甲四：中銀香港都會大學白金卡（分期支付學費）

(1) Select <BOC HKMU Platinum Card (Interest-free Tuition Installment Plan)>. 選擇<中銀香港都會大學白金卡（分期支付學費）>。

Step 1 - Choose the payment methods

You can use the following payment methods to settle the fees:

- Credit Card
- PPS
- UnionPay
- BOC HKMU Platinum Card (Interest-free Tuition Installment Plan)**
- WeChat Pay / Alipay
- E-banking (Pay application fee first; Tuition fees payment by e-banking)
- Request Tuition Fee Debit Note

(2) Press <Proceed to Payment>. 按「經信用卡/「繳費靈」/銀聯/微信支付/支付寶 即時付款」。

Step 2 - Pay by Credit card / PPS / Union Pay / BOC HKMU Platinum Card / WeChat Pay / Alipay

If you are ready to submit your application, click 'Proceed to Payment'. Please have your payment details ready. The system will allow 20 minutes for you to complete the payment process; otherwise, it will release the class quota held for you. Upon successful payment, the system will display a payment success notice. If you do not receive this notice, please read the error message carefully and amend your entry accordingly before you re-submit. If there is no response after payment, you can go back to this eRegistration system to enquire about the progress of the submission.

Proceed to Payment Cancel and return to online form [More details](#)

(3) Select <BOC HKMU Platinum Card (Interest-free Tuition Installment Plan)>. 選擇<中銀香港都會大學白金卡（分期支付學費）>。

Step 3 - Online Payment (Full Payment)

You are required to pay the following amount:

| Course | Course Title | Class Section | Credits | Amount (HK\$) |
|------------|--------------|---------------|---------|---------------|
| CHIN A240C | 中文導修：理論與實踐 | T02 | 10.00 | 12350.00 |

Course Fee
Application Fee

Total Amount 12650.00

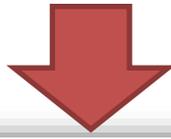
If you need to make amendments to your application, please notify the University in writing.

Please select the payment method which will lead you to the relevant payment site. The fee, once paid, is non-refundable and non-transferable.

- BOC HKMU Platinum Card (Interest-free Tuition Installment Plan)**
(You will be directed to a secured third party website to make the online payment.)
It is essential for BOC HKMU Platinum Cardholders having sufficient credit limit to enjoy 6-month or 12-month Interest-free installment.
- PPS (Online Instant Payment) (Full Payment) [Note](#)
(You will be using the PPS website to make the online payment.)
Registered PPS users can settle the tuition fee (in full) online.
- Credit Card (Full Payment)
(You will be directed to a secured third party website to make the online payment.)
- UnionPay
(You will be using UnionPay's website to make the online payment.)
- WeChat Pay / Alipay
(You will be using Service provider's website to make the online payment.)

Proceed to payment Cancel and return to online form

(4) Press <Proceed to payment>. 按立即繳費。



Tuition Fees Payment by Installment



Minimum amount for the tuition fees payment is HK\$2,000 which must be made through BOC HKMU Platinum Card ONLY. Eligible students must be the same person as BOC HKMU Platinum Card Cardholder who has sufficient credit limit for the payment process.

If you use a non-BOC HKMU Platinum Card for payment or if you have insufficient credit limit, your transaction will be terminated at BOC gateway. (Please go back to previous screen by clicking the 'Back' button below if you are not going to pay with the BOC HKMU Platinum Card.)

(5a) Read the terms and conditions on the page.
請細閱頁面上的條款及細則。

BOC Credit Card (International) Limited Terms and Conditions for Interest-free Purchase Instalment Program

1. Interest-free Purchase Instalment Program

Subject to these terms and conditions, which are supplemental to the User Agreement ("Agreement") governing the card account and shall form part of the Agreement, any person ("Applicant") being the Cardholder of the card account may apply for the Interest-free Purchase Instalment Program ("Interest-free Purchase Instalment Program") offered by BOC Credit Card (International) Limited ("Company"), unless such card account has been excluded from the Interest-free Purchase Instalment Program by the Company from time to time. In the event of inconsistency between the Agreement and these terms and conditions, these terms and conditions shall

Warning: To borrow or not to borrow? Borrow only if you can repay!

I have read and agreed to the above terms and conditions

(5b) Check the box.
確認資料及選取空格。

(5c) Press <Continue>.
按繼續。

Tuition Fees Payment by Installment

Please select your installment plan:

(6) Select your installment plan.
選擇分期計劃。

(7) Press <Proceed to payment>.
按立即繳費。

 6-month Installment 12-month Installment

Payment Method A5: WeChat Pay / AliPay (Full Payment)

付款方式甲五：微信 / 支付寶 (全數繳付學費)

(1) Select <WeChat Pay / AliPay>. 選擇<微信 / 支付寶>。

Step 1 - Choose the payment methods

You can use the following payment methods to settle the fees:

- Credit Card
- PPS
- UnionPay
- BOC HKMU Platinum Card (Interest-free Tuition Installment Plan)
- WeChat Pay / AliPay**
- E-banking (Pay application fee first; Tuition fees payment by e-banking)
- Request Tuition Fee Debit Note

(2) Press <Proceed to Payment>. 按「經信用卡/「繳費靈」/銀聯/微信支付/支付寶 即時付款」。

Step 2 - Pay by Credit card / PPS / Union Pay / BOC HKMU Platinum Card / WeChat Pay / AliPay

If you are ready to submit your application, click 'Proceed to Payment'. Please have your payment details ready. The system will allow 20 minutes for you to complete the payment process; otherwise, it will release the class quota held for you. Upon successful payment, the system will display a payment success notice. If you do not receive this notice, please read the error message carefully and amend your entry accordingly before you re-submit. If there is no response after payment, you can go back to this eRegistration system to enquire about the progress of the submission.

Proceed to Payment Cancel and return to online form [More details](#)

(3) Select <WeChat Pay / AliPay>. 選擇<微信 / 支付寶>。

(4) Press <Proceed to payment>. 按立即繳費。

Step 3 - Online Payment (Full Payment)

You are required to pay the following amount:

| Course | Course Title | Class Section | Credits | Amount (HK\$) |
|------------|--------------|---------------|---------|---------------|
| CHIN A240C | 中文傳意：理論與實踐 | T02 | 10.00 | 12350.00 |

Course Fee
Application Fee
Total Amount 12650.00

If you need to make amendments to your application, please notify the University in writing. Please select the payment method which will lead you to the relevant payment site. The fee, once paid, is non-refundable and non-transferable.

- BOC HKMU Platinum Card (Interest-free Tuition Installment Plan)
(You will be directed to a secured third party website to make the online payment.)
It is essential for BOC HKMU Platinum Cardholders having sufficient credit limit to enjoy 6-month or 12-month Interest-free installment.
- PPS (Online Instant Payment) (Full Payment) [Note](#)
(You will be using the PPS website to make the online payment.)
Registered PPS users can settle the tuition fee (in full) online.
- Credit Card (Full Payment)
(You will be directed to a secured third party website to make the online payment.)
- UnionPay
(You will be using UnionPay's website to make the online payment.)
- WeChat Pay / AliPay**
(You will be using Service provider's website to make the online payment.)

Proceed to payment Cancel and return to online form



Step 4 - Wechat Pay / AliPay (Online Instant Payment) Full Payment

HKID/Passport No. *****SF
Payment Amount (HK\$) 13100.00

You will be using the SwiftPass's website to make the online payment.

Transaction Reference Number:

317

Please quote this number should there be any problem with your payment.

Confirm

Back

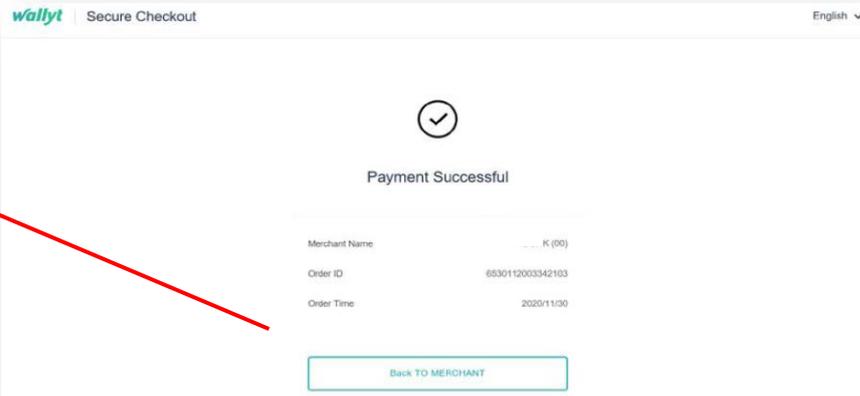
(5) Press <Confirm> and then follow the instructions provided by the Bank to process the payment.

按<確認>並根據銀行提供的指引進行繳費。



(6) Remember to press <Back to Merchant> to ensure the payment is paid successfully.

按此按鈕以確定繳費。



Payment Successful

Thank you for your application. Your payment has been accepted.

Your university reference number is:

02

| Payment information | Content |
|---------------------|----------------|
| Course(s) | CHIN A171C 應用文 |
| Payment Amount | \$ 5,250.00 |
| Payment Status | Successful |

Your payment reference number is:

41

Please quote this reference number should there be any problem with your payment.

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(7) Successful page will be shown after you have completed all the necessary procedures. 繳費完成後，系統會顯示成功選修學科資料的頁面。

Payment Method B1: e-Banking of your selected bank

付款方式乙一: 網上銀行 (先繳付報名費 ; 學費以網上銀行方式繳交)

- (1) Select <E-banking (Pay application fee first, Tuition fee payment by e-banking)>. 選擇<透過網上銀行繳交學費>。

Step 1 - Choose the payment methods

You can use the following payment methods to settle the fees:

| |
|---|
| Credit Card |
| PPS |
| UnionPay |
| BOC HKMU Platinum Card (Interest-free Tuition Installment Plan) |
| WeChat Pay / Alipay |
| E-banking (Pay application fee first, Tuition fees payment by e-banking) |
| Request Tuition Fee Debit Note |

- (2) Read the instructions, and pay the application fee first (if applicable). 請細閱指引，並繳付港幣三百元正之報名費 (如適用)。



- (3) Click on “e-banking of your selected bank” to check if your bank is on the list to pay the tuition fee by e-banking. 檢閱你的銀行是否可經網上銀行繳交學費。

Step 2 - Pay by e-banking

You have selected to pay the tuition fee by e-banking. You will need to pay for application fee (HK\$300) first (if applicable).

If you are ready to submit your application and wish to pay your tuition fee through [e-banking of your selected bank](#), click 'Proceed to Payment'.

Upon successful payment of the application fee, the system will provide you with the reference number to facilitate your payment via e-banking.

Please make sure you write down the reference number and then login to your own online bank to make tuition fee payment as soon as you have submitted your application. Please note that if you do not settle the tuition fee payment, your course registration will be cancelled.

Important notes:

Please note that a place in the class section(s) you have chosen can only be confirmed upon receipt of the tuition fee by the University. At this moment, the University will only reserve a place in the course for you, but not the specific class section.

You are required to pay the tuition fee through e-banking immediately. Upon receipt of your payment, the University will confirm your registration and assign you to the class section you have selected, provided that a place is still available then. However, if there is no place left in that class section you have chosen, the University will allocate to you a place in a different class section.

| | | |
|---------------------------|----------------------------------|------------------------------|
| Proceed to Payment | Cancel and return to online form | More details |
|---------------------------|----------------------------------|------------------------------|

- (4) Read the instructions, and then press <Proceed Payment>. 請細閱指引，並按<經網上銀行繳交學費>。



Step 3 - Online Payment (Application fee) *****SF

You are required to pay the application fee of HK\$ 300 first. After you have paid the application fee, you are required to pay your tuition fee immediately through e-banking of your selected bank.

You can pay the application fee by using VISA or MasterCard, UnionPay, or PPS (Online Instant Payment). Application fee is non-refundable and non-transferable to another purpose.

If you need to make amendments to your application, please notify the University in writing.

Please select the application fee payment method below and click 'Proceed to payment'.

VISA/MasterCard via Internet
 UnionPay via Internet
 WeChat Pay / AliPay
 PPS (Online Instant Payment)[Note](#)

(5) Select the payment method to pay the application fee first. 選擇網上即時付款先繳交報名費。

(6) Press <Proceed to payment>. 按立即繳費。



Step 4 - Internet Payment with Credit Card (Application Fee)

HKID/Passport No. *****

Payment Amount (HK\$) 300.00

You will be directed to the _____ website to make the online payment.

Transaction Reference Number:
476

Please quote this number should there be any problem with your payment.

(7) Press <Confirm> to pay the application fee first. 按<確認>先繳交報名費。



(8) Click on “Click here” to make e-banking payment to the University
按<按此>經網上銀行繳交學費。

Payment Successful

Thank you for your application. Your payment has been accepted.
Your university reference number is:
i5

| Payment information | Content |
|---------------------|------------|
| Payment Amount | \$ 300.00 |
| Payment Status | Successful |

Your payment reference number is:
8
Please quote this reference number should there be any problem with your payment.

[Click here](#) for the list of banks that you can make e-banking payment to the university.

Thank you for selecting e-banking to settle your course fee. You need to settle the total course fee IMMEDIATELY through the e-banking service of your selected bank. Please quote the bill account number below during the payment transaction. **As the bill account number is unique for each transaction, please make sure that the correct bill account number is used.**

Besides, please also make sure that the credit card you are using can settle payment via your e-banking account. For any enquiries, please contact your bank.

| | |
|-----------------------|---|
| Merchant | Hong Kong Metropolitan University |
| Bill Account Number | 56 |
| Course(s) | IB B390 INTERNATIONAL BUSINESS MANAGEMENT |
| Total Course Fee(HKD) | \$12800 |

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(9) Jot down the Bill Account Number which is necessary for e-banking payment.
記下賬單號碼，用以繳費。

(10) Click on your bank and then you will proceed to the website of your selected bank. Follow the instructions provided by your selected bank to process the payment through e-Banking.
點按你的銀行，系統會轉至該銀行網站。其後，根據銀行提供的指引進行網上繳費。

You can make e-banking payment via the following banks:

- [AEON Financial Service Co., Ltd](#)
- [Bank of China \(Hong Kong\)](#)
- [Bank of Communications](#)
- [Bank of East Asia](#)
- [CMB Wing Lung Bank](#)
- [China CITIC Bank International](#)
- [China Construction Bank \(Asia\)](#)
- [Chong Hing Bank](#)
- [Citibank](#)
- [DBS Bank](#)
- [Dah Sing Bank](#)
- [Fubon Bank](#)
- [HSBC](#)
- [Hang Seng Bank](#)
- [OCBC Wing Hang](#)
- [Shanghai Commercial Bank](#)
- [Standard Chartered Bank \(Hong Kong\) Ltd](#)

Payment Method B2: Request Tuition Fee Debit Note (Pay application fee first, the University will send you the tuition fee debit note(s) by mail)

付款方式乙二：索取學費繳費單（先繳付報名費；大學稍後會寄出學費繳費單）

- (1) Select <Request Tuition Fee Debit Note>.
選擇<索取學費繳費單>。

Step 1 - Choose the payment methods

You can use the following payment methods to settle the fees:

| |
|--|
| Credit Card |
| PPS |
| UnionPay |
| BOC HKMU Platinum Card (Interest-free Tuition Installment Plan) |
| WeChat Pay / AliPay |
| E-banking (Pay application fee first; Tuition fees payment by e-banking) |
| Request Tuition Fee Debit Note |

- (2) Read the instructions, and pay the application fee first (if applicable).

請細閱指引，並繳付港幣三百元正之報名費（如適用）。

- (3) press <Confirm to Request Tuition Fee Debit Note>.

按<經定索取學費繳費單>。

Step 2 - Request Debit Note

You have selected to request for debit note(s). You will need to pay for application fee (HK\$300) first (if applicable).

If you need to apply for student financial assistance* to support your study or wish to pay the fees at a bank, please click the button below to request a tuition fee debit note (for each course selected) for payment.

| | |
|--|----------------------------------|
| Confirm to Request Tuition Fee Debit Note | Cancel and return to online form |
|--|----------------------------------|

- (4) Select the payment method to pay the application fee first.

選擇網上即時付款繳交報名費。

Step 3 - Online Payment (Application fee)

You are required to pay the application fee of HK\$ 300 first. After you have paid the application fee, the University will send you the tuition fee debit note(s) (for each course selected) by mail.

You can pay the application fee by using VISA or MasterCard, UnionPay, or PPS (Online Instant Payment). Application fee is non-refundable and non-transferable to another purpose.

If you need to make amendments to your application, please notify the University in writing.

Please select the application fee payment method below and click 'Proceed to payment'.

VISA/MasterCard via Internet
 UnionPay via Internet
 WeChat Pay / AliPay
 PPS (Online Instant Payment)[Note](#)

| | |
|---------------------------|----------------------------------|
| Proceed to payment | Cancel and return to online form |
|---------------------------|----------------------------------|

- (5) Press <Proceed to payment>.
按立即繳費。

Step 4 - Internet Payment with Credit Card (Application Fee)

HKID/Passport No. *****

Payment Amount (HK\$) 300.00

You will be directed to _____ website to make the online payment.

Transaction Reference Number:

5487

Please quote this number should there be any problem with your payment.

Confirm

Back

(6) Press <Confirm> to pay the application fee first.
按<確認>先繳交報名費。

Payment Successful

Thank you for your application. Your payment has been accepted.

Your university reference number is:

02

| Payment information | Content |
|---------------------|------------|
| Payment Amount | \$ 300.00 |
| Payment Status | Successful |

Your payment reference number is:

349

Please quote this reference number should there be any problem with your payment.

The University will send you the tuition fee debit note(s) for the following courses(s) by mail.

| | |
|------------------------|--|
| Course(s) | CGV B410 CORPORATE ADMINISTRATION AND SECRETARIAL PRACTICE |
| Total Course Fee (HKD) | 13750 |

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Log-out

(7) The University will send you the course fee debit note(s) by mail to your mailing address according to the University's record.
大學稍後會根據學生紀錄郵寄學費繳費單到你的郵寄地址。

-END-